



CROSS LAKE BAND OF INDIANS HEALTH SERVICES

JOB POSTING

Cross Lake Band of Indians Health Services is seeking one (1) full-time position for an HEALTH CARE AIDE (HCA).

POSITION DESCRIPTION:

The Health Care Aide is responsible for providing services to enable female clients and families to remain as independent as possible in meeting their needs. Works under the supervision of the Home and Community Care Program Manager.

DUTIES AND RESPONSIBILITIES:

- Reports to the Home Care Coordinator or designate any problem with the completion of tasks;
- Reports any problems with relationship with her female clients and/or families;
- Reports any incidents or accidents immediately;
- Completes incident reports and other required documentation as applicable;
- Personal hygiene and activities of daily living – may assist the female client to do or may perform activities for the female client if the male client is unable ;
- Reminds female client regarding taking medication at appropriate times;
- Ensures safe storage of medications;
- Follows safe care practices – maintains a sanitary environment;
- Follows aseptic technique;
- Good hand washing technique;
- Work will be conducted in the female client's home;
- Maybe required to work with female clients with substantially different values and beliefs
- Other duties as assigned.

QUALIFICATIONS:

- Grade 12 education, Health Care Aide Certificate and/or other equivalent recognized program to the work field;
- Good mental and physical health;
- Ability to provide safe, effective personal care in a manner that considers each female individual's needs for comfort, privacy and respect is essential;
- Able to work in a variety of home environments and make good use of facilities and those of the Home Care Program as required;
- Flexible and/or able to adapt routine and tasks to the situation of the particular female client;
- Good communication and written skills;
- Knowledgeable of First Nations History and Culture;
- Complete confidentiality is essential.
- Must be proficient in both Cree and English;
- Must be friendly and approachable.
- Satisfactory Criminal Records Check and Child Abuse Registry Check.
- Must have a Valid Manitoba Driver's license.
- Must have Own Vehicle.

SALARY: Negotiable depending on qualifications and experience.

PLEASE FORWARD LETTER OF INTEREST, RESUME TO INCLUDE THREE REFERENCES AND AN ABSTRACT OF YOUR DRIVER'S LICENSE:

Advertisement #: HCA006

Gloria A. McKay

Human Resources

CROSS LAKE BAND OF INDIANS HEALTH SERVICES

P.O. Box 190, Cross Lake, MB ROB OJO

Phone: 204-676-2218, Ext: 212

DEADLINE for submission of applications: Wednesday, May 17, 2017 @ 4:00 p.m.

We thank everyone for their interest however only those selected for an interview process will be contacted.